

Safety Tips for Shift Workers

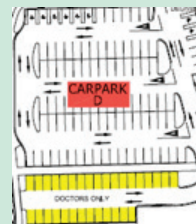
Tauranga Campus

- PM shift workers are encouraged to use the PM carpark or the Facilities and Business Operations carpark.
- Night shift workers are encouraged to use the main 'upper' carpark.
- Staff who are called in at short notice to cover a night shift are encouraged to use the main 'upper' carpark, remain in your car and contact security to meet you and escort you to the hospital.
- If you are working late, contact the shift supervisor who will organise a security guard to meet you and escort you to your car.
- When you have finished your night shift don't take risks, instead follow the processes below that have been put in place for your personal safety.

Shift workers arriving for a night shift:

Between the hours 10:30pm to 11:00pm Monday to Sunday, there will be security guards in position and visible at the main 'upper' carpark to escort staff to the hospital.

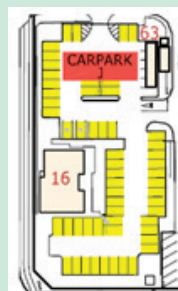
Main (upper) carpark



Shift workers finishing a PM shift:

Between the hours 11:00pm to 11:59pm Monday to Sunday, security guards will be at the main entrance and back lobby door to escort staff to the carparks shown. Staff are encouraged to congregate at the main entrance door or back lobby door and wait for the guards to escort you to your cars.

PM carpark



FBO carpark



Security contact numbers:

Shift Supervisor – **027 541 4751** (Main hospital)

Security Guard 1 – **021 471 095** (Main hospital)

Security Guard 2 – **021 794 956** (Main hospital)

Security Guard 3 – **027 228 2949** (Te Whare Maiangiangi)

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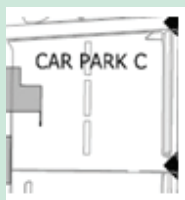
Whakatāne Campus

- PM shift workers are encouraged to use the PM carpark or Back of House carpark.
- Night shift workers are encouraged to use the SMO carpark. If you do not have access to this carpark, your manager will need to **email neil.mower@bopdhb.govt.nz and tracey.kingi@bopdhb.govt.nz** requesting access to the SMO carpark.
- Staff called in at short notice to cover a night shift are encouraged to use the SMO carpark, remain in your car and contact security to arrange a guard to meet you and escort you to the hospital.
- Staff working late should contact security who will organise to meet you and escort you to your car.
- When you have finished your night shift don't take risks, instead follow the processes below that have been put in place for your personal safety.

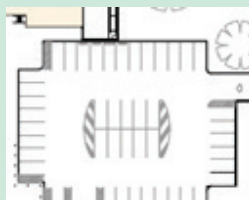
Shift workers arriving for a night shift:

Between the hours 10:30pm to 11:00pm Monday to Sunday there will be security guards in position and visible at the carparks shown to escort staff to the hospital.

Main carpark



SMO carpark



Back Of House



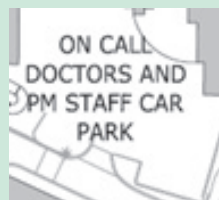
Shift workers finishing a PM shift:

Between the hours 11:00pm to 11:59pm Monday to Sunday, security guards will be in position and visible to escort staff to the carparks as shown.

Main carpark



PM carpark



Back Of House



Security contact numbers:

Security Guard 1 – 027 316 3380 (Main hospital)

Security Guard 2 – 027 316 8359 (Main hospital)